

Jane Doe

Graphic Designer and Creative Assistant

Contact

778-555-1234
janedoe@gmail.com
www.janedoestudio.com

Skills

Technical Skills

- Adobe InDesign
- Adobe Photoshop
- Adobe Illustrator
- Adobe AfterEffects
- Procreate
- Wix Website Editor
- Microsoft Office
- Zoom/Teams/Skype

Soft Skills

- Creativity
- Design Sense
- Communication
- Organized
- Planning
- Problem Solving
- Critical Thinking
- Passion
- Leadership

Education

Diploma in Graphic Design and Interactive Media

Toronto Film School 2020

Certificate of General Studies

Thompson River University 2014

Medical Office Assistant Diploma

Coquitlam Continuing Education 2011

Profile

Experience in visual design with a focus on branding, web design, logos and social media content creation.

Relevant Experience

Graphic Designer

Harlo Creative Studio | April 2021 - Present

- Building and executing brand identities.
- Redesigning and updating websites and brand image.
- Social media content creation and strategy for Facebook and Instagram.
- Graphic design and illustrations services for all business needs.

Graphic Designer / Creative Partner

The Winking Dog Design Co. | July 2019 - April 2021

- Building and executing brand identities.
- Redesigning and updating websites and brand image.
- Graphic design and illustrations services for all business needs.

Graphic Designer

Relish | Capstone Project | 2020

- Built and executed a brand identity.
- Created business collateral and necessary materials.
- Designed and created a short video for marketing and social media content

Other Experience

Special Events Assistant

Boston Pizza | January 2019 - July 2019

Customer Success Specialist

ecmarket August 2015 - August 2018

Business Development Representative

ResponseTek November 2014 - August 2015

Office Manager

ResponseTek April 2014 - November 2014

Production Coordinator/Assistant Editor

Rep Clips Media August 2013 - March 2014